Tech Tip Tuesday—April 24th, 2018

Minimum Cancellation per Vehicle

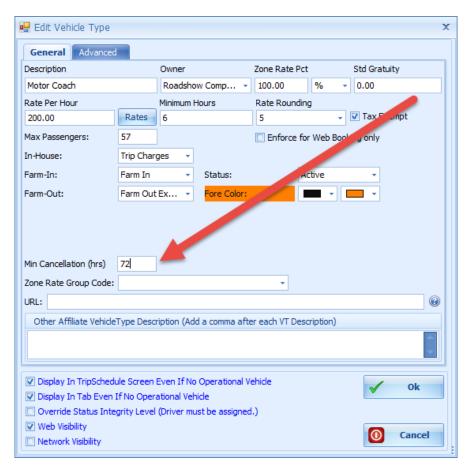
Some companies have different cancellation policies depending on the vehicle type. For example, sedan or SUV trips might require 24 hours notice...or even as little as 2 hours notice.

But bigger vehicles require a longer notice, or they are billable. Sometimes this can be difficult to effectively implement, because it requires your busy reservationist to remember not to just cancel, say, the bus trip the day before.

In Livery Coach, there is a way to set a minimum cancellation per vehicle type.

Simply navigate to Setup...Maintain...Vehicles and Rates...Vehicle Types List and Rates.

Select the desired Vehicle Type, and enter the minimum cancellation (in hours) in the box.



Now, when your reservationist goes to cancel a trip in this vehicle, he or she will get a message:

